



Government College for Women (Autonomous), Kumbakonam
Office of the Controller of Examinations
Annual Report - 2025-2026

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1. INTRODUCTION

Examination wing of Government College for Women, Kumbakonam was established in the year 2006 as a statutory body constituted in accordance with the UGC guidelines for autonomous colleges. The wing is headed by the Controller of Examinations (CoE), reporting to the Principal being the Chief Controller of Examinations and supported by the Deputy Controller and clerical staff. The primary responsibility of the Office of Examinations is to plan and conduct all examinations in a fair, transparent and systematic manner as per the academic calendar prepared at the beginning of every academic year.

The examination procedures are in accordance with the guidelines of the Examination Manual which is in accordance with the Bharathidasan University and is in conformity with the UGC guidelines from time to time. The examination system has been fully automated with automation software systems and processes covering generation of question papers, registration for examinations, evaluation processes, preparation and publication of examination results, and printing of consolidated mark sheets.

The examination wing maintains a grievance redressal mechanism as a support to the students to deal with examination-related grievances. The office of examinations is committed to ensure efficient and effective functioning of its office for the benefit of the stake holders.

2. QUESTION PAPER SETTING

a) Question Paper Setting –Internal Tests

For Internal Tests, Question paper for all the courses of UG & PG programmes are set by the Internal Examiners (either the course coordinator or the one of the course teacher chosen by the HOD)

b) Question Paper Pattern –Internal Tests

Internal Test I & II	
UG III year	
Sec A – 10 Questions × 1 Marks = 10 Marks (Multiple Choice questions)	
Sec B – 4 Questions × 5 Marks = 20 Marks (Either or type questions)	
Sec C – 1 Questions × 10 Marks = <u>10 Marks</u> (One out of Two questions)	
Total	40 Marks
Internal Test I & II	
UG I & II Year & PG I & II Year	
Sec A – 4 Questions × 1 Mark = 4 Marks (Multiple choice questions)	
Sec A – 3 Questions × 2 Marks = 6 Marks (Answer all the questions)	
Sec B – 4 Questions × 5 Marks = <u>20 Marks</u> (Either or type questions)	
Sec C – 1 Questions × 10 Marks = <u>10 Marks</u> (One out of Two questions)	
Total	40 Marks



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Model Exam	
UG III year	
Sec A – 20 Questions × 1 Mark	= 20 Marks (Multiple choice questions)
Sec B – 5 Questions × 5 Marks	= 25 Marks (Either or type questions)
Sec C – 3 Questions × 10 Marks	= <u>30 Marks</u> (Two out of Three questions)
Total	75 Marks
Model Exam	
UG I & II Year & PG I & II Year	
Sec A – 10 Questions × 1 Mark	= 10 Marks (Answer all the questions)
Sec A – 5 Questions × 2 Marks	= 10 Marks (Answer all the questions)
Sec B – 5 Questions × 5 Marks	= 25 Marks (Either or type questions)
Sec C – 3 Questions × 10 Marks	= <u>30 Marks</u> (Two out of Three questions)
Total	75 Marks

c) Question Paper Setting – End Semester Examinations

All the question papers are set by External Examiners. Question Paper setting is done by external examiners in password protected documents sent by the COE office with unique password for each question paper.

d) Question Paper Pattern - End Semester Examinations

A uniform question paper pattern for all (UG & PG) courses is adopted except for Gender Studies, Non Major Elective Courses, Skill Based Elective Courses, Value Education and courses for Competitive Examinations and Self Study Courses.

UG II & III Year & PG II Year	
Sec A – 20 Questions × 1 Mark	= 20 Marks (Multiple choice questions)
Sec B – 5 Questions × 5 Marks	= 25 Marks (Either or type questions)
Sec C – 3 Questions × 10 Marks	= <u>30 Marks</u> (Two out of Three questions)
Total	75 Marks
UG & PG I Year	
Sec A – 10 Questions × 1 Mark	= 10 Marks (Answer all the questions)
Sec A – 5 Questions × 2 Marks	= 10 Marks (Answer all the questions)
Sec B – 5 Questions × 5 Marks	= 25 Marks (Either or type questions)
Sec C – 3 Questions × 10 Marks	= <u>30 Marks</u> (Two out of Three questions)
Total	75 Marks

Question Paper Pattern for Mathematics for Competitive Examinations and Self Study Courses

Seventy Five objective type questions	75 X 1 = 75 marks
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Question Paper Pattern for Skill Based Elective Course, Non Major Elective Course and Gender Studies (As per University norms)

Either or type	5×15 = 75 Marks
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e) Scrutiny of Question Papers:



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The Question Papers of the End Semester Examinations are scrutinized by external examiners appointed by the COE from a panel approved by the Board of Studies and Academic council. Apart from this external scrutiny, the course in charge will check the question paper on the day of examination and any issues regarding this will be instantly addressed by the COE and the Principal.

3. EVALUATION PROCESS

Continuous Internal Assessment:

The evaluation of the internal assessment will be completely done by the course teachers under various components. The marks will be entered by them in the data sheet sent by COE through official web mail confidentially.

Components of Continuous Internal Assessments (CIA)

Theory	
Odd Semester (November -2025) & Even Semester (April-2026)	
Component	Marks
CIA components 3 tests	15 marks (best two out of three)
Seminar/Assignment	5
Practicum	5
Total	25

Practical	
Odd (November -2025) & Even Semester (April-2026)	
Component	Marks
Continuous Assessment	15
Model Exam	10
Total	25

There will be three centralized Internal Tests for each course in a semester. Each test will be of two hours duration.

Internal	Test Portion	Tentative time
I	Unit I & II	August/January
II	Unit III, IV	September/February
III	Whole syllabus	October/March

Absentees for Internal Tests:

Students who absent themselves for more than one CIA tests can apply for retests through staff in charge and Head of the Department. However, if a student is not able to write the Internal Test I because of her participation in an important event related to



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NCC, NSS or Games/Sports representing the College/University, the student has to get the prior permission of the Principal through proper channel.

Passing minimum:

Programme	Passing minimum in CIA		Passing minimum in ESE	
	Theory (25 marks)	Practical (25 marks)	Theory (75marks)	Practical (75marks)
UG	10	10	30	30
PG	13	13	37	37

Consolidation of CIA:

CIA mark statements are generated and distributed to the departments. The tutors announce the CIA results, obtain signature from the students and submit it to the COE office.

Conduct of end semester examination:

1. In addition to continuous evaluation component, the end semester examination, which will be a written-type examination of at least 3 hours duration (**extra time of one hour for disabled students** as per University letter Ref: Letter No: 7059/K1/2009-2, Dated :06.08.2009), would also form an integral component of the evaluation.
2. All those students who have been enlisted with required number of days of attendance are eligible to appear for the ESE irrespective of whether they have passed in the CIA or not. Students have to provide information in respect of the arrear papers they are applying for in the class wise form, provided for the purpose. Based on this, the examination fee details are uploaded. Hall tickets will be issued only for those who have paid the fees.
3. Payment of Examination fees is made online through the Examination portal in the College website www.gcwk.ac.in making the process hassle free.
4. Examination timetable is generated through the COE software and is made available in the college website and also distributed to the departments.
5. The students must bring the Hall Ticket and their College ID card to every session of the End Semester Examinations for verification. If the students fail to bring the hall ticket, a penalty of Rs 100/= will be levied along with a request letter for getting duplicate hall ticket.
6. Students can bring into the Examination Hall only ordinary Scientific / Engineering calculators. They can use mathematical, statistical or any other Table, (if required) provided by the College during the ESE. Students are not allowed to bring programmable calculators / mobile phones or any other electronic communication devices or unwanted materials into the examination hall. Bringing in such things would be considered as malpractice.



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7. Allotment of seats is made using the EMS in such a way that there is no room for malpractice in the form of copying. Students are provided with the details of Hall No. and Seat No. in their hall tickets.
8. Barcoded answer sheets are used for End Semester Examinations.
9. Malpractice instances are entered in the EMS and action taken by the Examination Committee is also incorporated in the EMS.
10. OMR sheets are used for Courses with the question paper pattern of MCQs.

Evaluation Process – End Semester Examinations:

Part I, Part II and Part III courses are valued by external examiners of the respective subjects. A chief examiner is appointed for every 6 examiners. Central Valuation is undertaken by a senior staff member as the Camp officer.

Other than NME Courses, valuation of all Part IV courses are done by internal examiners.

Mark entry has been made easier with barcoded mechanism. Individual mark statement preparation is automated and verification is done jointly by the examiner and Chief examiner.

4. EXAMINATION COMMITTEE AND RESULT PASSING BOARD

Examination Committee

Designation	Odd Semester November 2025	Even Semester April 2026
Principal	Dr.B.Pramila	Dr.B.Pramila
Controller of Examinations	Dr.F.Kurus Malai Selvi	Dr.F.Kurus Malai Selvi
Deputy Controller of Examinations	Dr.S.Sundareswari	Dr.S.Sundareswari
Senior Staff Member Arts	Dr.S.Ahila	Dr.S.Ahila
Senior Staff Member Science	Dr.R.Radha	Dr.R.Radha



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Results – Passing Board

Designation	Odd Semester November 2025	Even Semester April 2026
Principal	Dr.B.Pramila	Dr.B.Pramila
External subject expert - Arts	Dr.B.Sagadevan Associate Professor & Head Department of History Government Arts College (A) Kumbakonam	Dr.T.Swaminathan Associate Professor of Tamil Government Arts College (A) Kumbakonam
External subject expert - Science	Dr.M.Meenakshisundaram Associate Professor & Head Department of Chemistry Government Arts College (A) Kumbakonam	Dr.R.S.Sundararajan Principal Government Arts College Kuthalam
Controller of Examinations	Dr.F.Kurus Malai Selvi	Dr.F.Kurus Malai Selvi
Deputy Controller of Examinations	Dr.S.Sundareshwari	Dr.S.Sundareshwari
All Head of the Departments	12 HODs	12 HODs

5. IMPORTANT DATES AND EVENTS

a) Examinations Fees

Particulars	Dates			
	Odd Semesters November 2025		Even Semesters April 2026	
Examination Fee Payments without fine (UG & II PG)	23.09.2025	30.09.2025	23.02.2026	04.03.2026
Examination Fee Payments with fine (UG & II PG)	01.10.2025	08.10.2025	05.03.2026	11.03.2026
Examination Fee Payments without fine (UG & I PG)	08.10.2025	13.10.2025	23.02.2026	04.03.2026
Examination Fee Payments with fine (UG & I PG)	14.10.2025	21.10.2025	05.03.2026	11.03.2026
Examination Fee Payments for CIA Re Test	03.12.2025	10.12.2025	16.05.2026	16.06.2026
Revaluation Apply	03.12.2025	10.12.2025	25.05.2026	05.06.2026
Transparency Apply	03.12.2025	10.12.2025	25.05.2026	05.06.2026

b) Internal Tests



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Test Details	Odd Semester November 2025		Even Semester April 2026	
	From	To	From	To
Internal Test I for All UG & II PG	18.08.2025	20.08.2025	--	--
Internal Test II for All UG & PG	22.09.2025	25.09.2025	28.01.2026	31.01.2026
Model Exam	16.10.2025	27.10.2025	25.03.2026	02.04.2026

c) End Semester Examinations

Particulars	Odd Semester November 2025		Even Semester April 2026	
	From	To	From	To
Semester Examinations Theory for UG & PG (Regular & Arrear)	3.11.2025	17.11.2025	10.04.2026	06.05.2026
Semester Examinations Practical for UG & PG	08.10.2025	14.10.2025	09.03.2026	24.03.2026
Special Examinations for Sports Students	08.12.2025	11.12.2025	12.05.2026	14.05.2026

e) Results

Particulars	Odd semester November 2025	Even Semester April 2026
Publication of CIA results for UG & PG	02.12.2025	16.05.2026
Publication of End semester results for UG & PG	02.12.2025	16.05.2026
Special Examinations for Sports Students	16.12.2025	16.05.2026
Publication of Revaluation results for UG & PG	16.12.2025	10.06.2026
Publication of results for Supplementary Exam for UG & PG	--	24.06.2026



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6. COMPLAINTS AND GRIEVANCES

Revaluation

Students can apply for any number of papers (passed/failed) for revaluation.

Particulars	Odd Semesters November 2025		Even Semesters April 2026	
	UG	PG	UG	PG
No. of students applied for revaluation	14	5	27	4
No. of Students who got change in mark / grade on revaluation	14	4	21	3
No of Students applied for Transparency	1	-	1	-

Supplementary Examinations

Students who have to reappear for one or two courses only for the completion of the Programme can apply for supplementary examinations.

Particulars	Even semester	
	UG	PG
No. of students appeared for supplementary Examinations (UG)	106	7
No. of students completed the Programme	80	7

7. RESULTS

Programme wise Odd Semester Results:

a) Under –Graduation Programmes

Programme (UG)	I Semester			III Semester			V Semester		
	Appeared	Passed	Pass%	Appeared	Passed	Pass%	Appeared	Passed	Pass%
Botany	33	8	24.2	27	21	77.8	30	29	96.7
Chemistry	69	22	31.88	72	40	55.55	71	38	53.52
Commerce	175	126	72	139	132	94.96	105	95	90.48
Computer Science	98	72	73.47	115	104	90.43	103	100	97.09
Economics	97	33	34.02	122	109	89.34	127	122	96.06
English	47	20	42.55	85	57	67.06	98	79	80.61
Geography	42	21	50	50	29	58	67	49	73.13
History	140	65	46.43	139	98	70.50	182	165	90.65
Mathematics	49	18	36.73	72	46	63.89	105	95	90.47
Physics	47	11	23.40	64	37	57.81	68	60	88.24
Tamil	102	83	81.37	111	88	79.28	96	83	86.46
Zoology	85	8	9.41	71	44	61.97	68	51	75



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b) Post –Graduation Programmes

Programme (PG)	I Semester			III Semester		
	Appeared	Passed	Pass%	Appeared	Passed	Pass%
Chemistry	11	6	54.6	24	23	95.8
Commerce	42	39	92.9	35	26	74.3
Computer Science	25	25	100	38	38	100
Economics	19	18	94.7	25	17	68
English	19	14	73.7	24	15	62.5
Geography	20	12	60	12	8	66.7
History	15	15	100	13	10	76.9
Mathematics	18	12	66.7	34	33	97.1
Physics	24	19	79.2	21	20	95.2
Tamil	20	19	95	20	7	35
Zoology	4	4	100	8	8	100

Programme wise Even Semester Results:

a) Under –Graduation Programmes

Programme (UG)	II Semester			IV Semester			VI Semester		
	Appeared	Passed	Pass%	Appeared	Passed	Pass%	Appeared	Passed	Pass%
Botany	33	19	57.58	25	23	92.00	29	28	97
Chemistry	65	22	33.85	71	48	67.61	71	62	87
Commerce	172	127	73.84	134	104	77.61	139	136	98
Computer Science	97	90	92.78	114	106	92.98	103	103	100
Economics	92	31	33.69	120	102	85	136	123	90
English	46	17	36.96	83	50	60.24	98	87	89
Geography	36	16	44.44	47	31	65.95	66	58	88
History	163	64	39.26	135	65	48.15	181	172	95
Mathematics	49	29	59.18	72	33	45.83	104	96	92
Physics	44	27	61.36	64	49	76.56	66	52	79
Tamil	99	43	43.43	108	55	50.93	95	80	84
Zoology	82	55	67.07	70	65	92.86	67	64	96



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b) Post –Graduation Programmes

Programme (PG)	II Semester			IV Semester		
	Appeared	Passed	Pass%	Appeared	Passed	Pass%
Chemistry	11	2	18.18	24	23	96
Commerce	42	35	83.33	35	35	100
Computer Science	25	24	96.00	38	38	100
Economics	18	17	94.44	25	19	76
English	19	17	89.47	23	23	100
Geography	20	19	95.00	13	4	31
History	15	12	80.00	13	13	100
Mathematics	18	11	61.11	34	33	97
Physics	24	23	95.83	21	21	100
Tamil	19	12	63.16	18	17	94
Zoology	4	4	100	8	8	100

Graduation Outcomes:

The following grading system is adopted.

UG Programme

CGPA	Corresponding Grade	Classification of Final Results
9.00 and above	O	Outstanding
8.00 to 8.99	A+	Excellent
7.00 to 7.99	A	Very Good
6.00 to 6.99	B+	Good
5.00 to 5.99	B	Above Average
4.00 to 4.99	C	Average
Below 4.00	R.A.	(Re-Appearence)

PG Programme

CGPA	Corresponding Grade	Classification of Final Results
9.00 and above	O	Outstanding
8.00 to 8.99	A+	Excellent
7.00 to 7.99	A	Very Good
6.00 to 6.99	B+	Good
5.00 to 5.99	B	Above Average
Below 5.00	R.A.	(Re-Appearence)



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➤ **Graduation Outcome - Under Graduation Programmes**

Department	Appeared	No. of students passed with						
		O	A+	A	B+	B	Passed	Pass %
Botany	29	-	2	24	2	-	28	97
Chemistry	71	1	7	31	23	-	62	87
Commerce	139	-	11	75	49	1	136	98
Computer Science	103	2	52	40	9	-	103	100
Economics	136	-	-	16	92	15	123	90
English	98	-	1	10	40	36	87	89
Geography	66	1	2	5	35	15	58	88
History	181	-	-	6	141	25	172	95
Mathematics	104	3	28	38	26	1	96	92
Physics	66	5	15	23	9	-	52	79
Tamil	95	-	2	14	57	7	80	84
Zoology	67	2	11	31	20	-	64	96

➤ **Graduation Outcome - Post Graduation Programmes**

Department	Appeared	No. of students passed with						
		O	A+	A	B+	B	Passed	Pass %
Chemistry	24	5	14	4	-	-	23	96
Commerce	35	1	5	22	7	-	35	100
Computer Science	38	8	24	6	-	-	38	100
Economics	25	-	2	17	-	-	19	76
English	23	-	1	12	10	-	23	100
Geography	13	-	-	2	2	-	4	31
History	13	-	1	10	2	-	13	100
Mathematics	34	17	15	1	-	-	33	97
Physics	21	2	18	1	-	-	21	100
Tamil	18	-	6	10	1	-	17	94
Zoology	8	1	1	6	-	-	8	100



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8. NEW INITIATIVES

- Special examinations were conducted for students who participated in State level and National-level sports events and were unable to appear for the regular semester examinations.
- The results of the November 2025 Semester Examinations were published within 14 days of the completion of the examinations, while the results of the April 2026 Semester Examinations were published within 10 days.
- Internships and Extension Activities have been incorporated into the curriculum of both Undergraduate (UG) and Postgraduate (PG) programmes, with 2 credits allotted for Internships and 1 credit allotted for Extension Activities. (Internships Completed UG – 1171, PG – 258)
- All Postgraduate students are required to earn an additional two to three credits through MOOC courses offered via the National Programme on Technology Enhanced Learning (NPTEL) platform. During the academic year 2025-2026, a total of 177 PG Students successfully completed the required MOOC Courses.
- An MCQ test is conducted for all UG and PG students as part of the Professional Competency Skill course.
- All Multiple-Choice Question (MCQ) examinations are conducted using Optical Mark Recognition (OMR) answer sheets to ensure accuracy and efficiency in evaluation.

Dr.F.Kurus Malai Selvi
Controller of Examinations